

St. Mark's Episcopal Church Vestry Minutes
March 15, 2022 6:30 pm

In Attendance: Michelle D'Antuono, Melissa Hamon, Jeanne Reaves, Charlie Phillips, Jon Eiche, Kathy Barzilla, Elisa Hughes, Alysoun Marks

Absent: Christine Powell

I. Meeting was called to order.

A. Alysoun opened with a prayer.

B. Agenda was presented. Elisa made a motion to accept the agenda as presented. Kathy seconded the motion. Agenda was approved.

C. Minutes from the February meeting were presented. Elisa made a motion to accept the minutes as presented. Jon seconded the motion. The minutes were approved.

D. Calendar was presented. After a discussion about the Holy Week Schedule, the following schedule was recommended:

April 10 - Palm Sunday 10 am

April 14 - Maundy Thursday 7 pm

April 15 - Stations of the Cross and Good Friday
beginning at 12 pm

April 17 - Easter Sunday 8 and 10 am

A motion was made to approve the schedule as presented above. Motion was seconded. Holy Week Schedule was approved. The date for the Annual Meeting in 2023 was discussed and scheduled for January 29, 2023. Elisa scheduled a Work Day at the church for March 26 from 9am-1pm. Vestry members helping to fill in to answer phones while Kim is on vacation was discussed.

II. Reports were presented.

A. Senior Warden Report: Sign at railroad tracks is coming off at one corner. Bill Abbott has contacted the sign company and is waiting to hear back from them. No communication with the Diocese yet, regarding transition. However, Thomas Morris, Interim Missioner for Congregational Vitality-Missional Reimagining, is visiting this Sunday and would like to speak briefly during the announcements and visit with folks during Fellowship. Melissa agreed to be the contact person to welcome him. The Vestry was made aware of the fake Instagram account that was posing as St. Mark's, and asked to be more aware of these types of things in the future, and to report them to Kim. There are people on the Vestry that will need to get Safeguarded. That information will be emailed out in the coming weeks ahead. There was a recommendation from a parishioner to offer an alternative to Easter lilies by donating to Episcopal Relief and Development. It was felt by the Vestry that it takes away from the shortfall that we might have that covers the cost of the lilies for Easter Sunday. However, after much discussion, it was agreed that we could find another way to support ER&D. The Vestry was encouraged to join Bishop Doyle's 360 Tour, either in person or virtually. The issues with live-streaming our Sunday worship was discussed.

B. Treasurer Report: The February Balance Sheet and Income and Expense Statement were presented. The checking account is in a good cash position. Our income, year to date, is higher than budgeted. The money from the Beautification Project got dropped off the previous statement, but was added back in. Looking ahead, preparing for budgeting in a salary for a new rector and for the Search Committee was discussed.

C. Junior Warden Report: The three page list of *Items to Be Fixed at St. Mark's* was reviewed. Ceiling panels have been replaced. The garbage disposal upstairs was replaced. The front of the school entrance was power washed. Alysoun agreed to contact Tom about relocating the choir robes from the women's restroom to the choir vesting room upstairs, so that the handicapped toilet in the women's restroom could be replaced. This week, the seals on the windows in the back of the sanctuary were noticed to have failed at some point. They will be added to the list. It was felt that the faucets that were old and needed replacing would be an easy fix that should be handled soon. Also this week, it was noticed that there were cracks in the exterior brick on one corner of the church. It was felt that we should call a foundation specialist to get an assessment. Water filters need to be replaced more often for the coffee machine and ice machine. Alysoun suggested that Elisa could maybe work on making a maintenance list for items in the church so that in the future, the church could manage better maintenance. Elisa also suggested that the church could work on building up a tool chest for future use in maintenance and repair. The dryer knob is broken. It was agreed that a new knob should be ordered. Melissa volunteered to also bring her dryer cleaning kit over to the church to be used.

D. School Board Report: The financial position of the school looks stable right now. Enrollment numbers were reported. The school is still looking for part-time staff. It will be difficult to manage additional enrollment without new hires. Two of the school families came to the Pancake Supper. It was agreed that more of an effort should be made to include the school in on church events and ministries.

E. Diocesan Council: The Diocese is in sound financial shape, even through Covid. All assessments in the Diocese were paid this year. Paying medical insurance for rectors and their families was passed. Also, paying for hotels for Council Delegates next year was passed.

F. Christian Formation Adults: Both the Brown Bag Bible Study and the Book Study are continuing with their weekly meetings. The church has added a Zoom account so that if different groups and ministries need to meet online, they will have the ability to do so without a time restriction. Adult Formation on Sunday mornings was discussed. It was agreed that this was something that we needed to offer, starting in the Fall. Melissa said that she thought Rob would be interested in doing this again.

G. Christian Formation Kids: The St. Mark's Christian Formation Calendar was presented and accepted. The Lent Madness Final Four voting on Palm Sunday, as Chris Abbott would like to do, was discussed. It was felt that this would be something fun for the congregation. The collection for the high school seniors will begin to be publicized and collected. Christian Formation for grades 6-12 continues outside, weather permitting. Kid's Kingdom lessons are all done for the year and have been posted on YouTube. It was felt that Godly Play should be taken off the website, as we haven't had this for awhile because of a lack of children in that age range. Offering an alternative, such as setting up quiet, age-appropriate activities in the card room in the back of the church was discussed.

H. Welcome: Ushers are greatly needed. It was asked that the Vestry help fill this gap until the Usher Ministry can be established better. There was a visiting family, and members of the congregation stepped up to make them feel welcome and give assistance, but building up this ministry is vital to healthy growth. It was also felt that announcements should be shifted to the middle of the service so that latecomers don't miss what is going on.

I. Fellowship: We should remind people that Fellowship has been moved back into the Parish Hall. There were over 50 people for the pancake supper.

J. Outreach: In November, 127 children's books were collected and taken to the Women's Shelter. We will do this again this spring. Meals on Wheels is collecting cleaning products to give away as Bingo prizes for clients that come to the community center. These will be collected through Lent. In April, May and June, items for the homeless, such as socks, underwear, etc. will be the focus. Outreach will try to get the Men's Group involved in helping out with this. No one has been contacted yet about piggy-backing on Allied's blood drive. A discussion was had about how we might help Ukraine. Episcopal Relief and Development is helping Ukraine right now, and it was felt that the Bake Sale funds at the Fish Fry could be donated to Episcopal Relief and Development for this purpose.

K. Worship: The Lenten Series is off to a good start with 14 attendees. Some of the online worshipers on Sunday are having trouble hearing the lay reader. We need to put a microphone back on the lectern. Also, after discussing proceeding with a ceiling mount for the camera, which would likely be under \$200, it was felt that this would be less disruptive for the service and that we should move forward with this. There was an issue with getting into the Rector's office on Sunday, since there are limited people with keys. It was felt that Tom could help out with this by leaving the door between his office and the Rector's office unlocked. Kathy, Charlie and Christine do not have sub-master keys, and should get one from Kim. The idea of shorter bulletins was discussed. It was felt that we should go back to the shorter bulletin and use prayer books instead, now that we understand more about how Covid is transmitted.

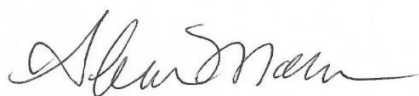
III. Closing.

A. Thank You Notes: Melissa will send notes to Jan and Lee Leaman, and Dwayne Dawlearn for working on the garden in front of the school and putting plants in front of the church. Also, she will thank them for helping with the Fish Fry. Michelle will send thank you notes to Joanie Hughes and her two friends for helping out with repairs around the church. A suggestion was taken from a parishioner to have a Sunday where we thank Kim for all of her work for the church, especially in this time of transition. It was agreed that a collection should be taken and presented to her on Palm Sunday, if she was available. This way, she could have it before her vacation.

B. Alyson closed the meeting with a prayer.

Respectfully submitted,

March 15, 2022



Alyson Marks